



Pat McGrady Affordable Housing Policy Summer Internship

About Our Internship

AHC and APAH seek an affordable housing policy intern for Summer 2023. Applicants must be a current undergraduate or graduate student with a demonstrated interest in affordable housing advocacy and exploring where their interests align within the field. (A demonstrated interest can be a strong personal interest, such as following affordable housing issues, or a more formal demonstration of interest, such as coursework or past internships).

APAH and AHC are dedicated to improving the participation of diverse and underrepresented groups in the affordable housing industry. We strongly encourage members of these underrepresented groups and candidates with lived experience in affordable housing, unstable housing, or homelessness to apply for this internship.

The Pat McGrady Summer Internship was established by APAH and AHC in honor of [Patricia McGrady](#), long time affordable housing advocate in the DC region, 1935-2022.

Highlights of this internship include:

- Conducting research, developing materials and writing reports concerning affordable housing sources of funding across DMV districts.
- Developing a housing policy and agency tracker
- Researching energy efficient financing funding opportunities and compliance in the New Inflation Reduction Act
- Developing an advocacy toolkit with Resident Services team to increase resident involvement in public advocacy
- Creating a flow chart to summarize the real estate development process
- Research and provide written reports on selected and approved topics related to one or more of the following: resident rent burden, bridging renting to homeownership, transit challenges and opportunities, how rising insurance costs affect affordable housing, and community engagement strategies
- Applying strategic, analytical and creative thinking to help promote policy issues and social mission programming
- Building awareness of advocacy work through the coordination of activities and project management
- Participating in various real estate development team meetings to gain insight on the Low Income Housing Tax Credit program or other affordable housing tools
- Assisting with a resident service program of your choice

The ideal candidate is:

- Studying Urban Planning, Public Policy, Social Work or other related fields

- Proficient in Microsoft Office with an emphasis on Word, Outlook and Excel
- A conscientious, curious and well-organized self-starter
- Able to work in a dynamic, fast paced setting with flexibility and creativity
- Appreciative of the mission of affordable housing

The internship runs eight to ten weeks, split evenly between APAH and AHC. Typical workdays are Monday through Friday, 40 hours per week between the hours of 8 a.m. and 6:30 p.m. Primarily in person, with up to one day per week of remote work.

Salary: \$20 per hour

Full COVID-19 vaccination required. Intern must receive two shots of the Moderna or Pfizer vaccines or one shot of the Janssen vaccine prior to the first day of internship.

APAH and AHC offer equal employment opportunities (EEO) to employees and applicants for employment and prohibits unlawful discrimination and unlawful harassment on the basis of race, color, religion, national origin, gender, age, disability, gender identity or expression, veteran status, marital status, sexual orientation or any other protected classes or categories as defined by federal, state or local laws. This policy applies to all terms and conditions of employment including, but not limited to recruitment, selection, promotion, termination, layoff, recall, transfer, leave of absence, training program participation, compensation and all other terms, conditions and privileges of employment.

Candidates should plan on one interview with key leads. **To apply, please submit your resume and cover letter to resumes@apah.org. Resumes will be accepted until the position is filled.**